



# Appropriation of Funding

Associated Students, Mt. San Antonio College

<b>For Office Use Only</b>		<b>Organization:</b> Student Veterans of America, Mt. San Antonio College Chapter
Request #:	<u>13</u>	<b>Person submitting form:</b> Erika Diaz
Date Received:	<u>12/1/16</u>	<b>Email address:</b> [REDACTED]
		<b>Phone:</b> [REDACTED]
Sponsor:	<u>Daniel V. Sanchez D.V.K. [Signature]</u>	Date: <u>12-1-16</u>
Co-Sponsor:	<u>Tianna Taylor [Signature]</u>	Date: <u>12/1/2016</u>

<b>Amount Requested:</b> \$6661.60
<b>Name of person that will process your Banner requisition(s):</b>
<b>Signature</b> (of person listed above): _____ Ext. _____
<i>NOTE: The person listed <u>MUST</u> have completed <u>Banner Requisition Training</u>; otherwise you will <u>NOT</u> be able to access allocated funds. Also, this person is responsible for obtaining necessary approvals in Banner.</i>
<b>Name of Event:</b> Student Veterans of America National Conference 2017
<b>Date of Event:</b> Jan 5-7, 2017 <b>Location:</b> Disneyland Hotel, California <i>(Note: You must complete a separate Use of Facilities Form to request campus facilities through Event Services)</i>
<b>Advisor Name:</b> Jazmin Vargas <b>Extension:</b> [REDACTED]
<b>Advisor Signature:</b> <u>[Signature]</u> <b>Date:</b> <u>12/1/16</u>
If this is a conference request then provide the name and extension of the advisor attending.
<b>Name:</b> Lorenzo Harmon <b>Extension:</b> [REDACTED]

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<b>A.S. Senate</b>			
For: _____	Against: _____	Abstain: _____	Date: _____
<b>A.S. Executive Board</b>			
For: <u>4</u>	Against: <u>1</u>	Abstain: <u>0</u>	Date: <u>12/1/16</u>
<b>A.S. President</b>			

Approve     Veto    Signature: \_\_\_\_\_    Date: \_\_\_\_\_

**Please describe the purpose and nature of your event. Be sure to include how Mt. SAC students will benefit:**  
The SVA National Conference is the largest annual gathering of service members, veterans, advocates, thought-leaders, stakeholders, and supporters in higher education in the world. Exhibitors range from veteran aid organization, universities, and big industry names with veteran employment initiatives. The theme for this year's conference is Empowering Tomorrow's Leaders. Sessions will include: Career Readiness, Chapter Management, Higher Education, Research, Student Success, and SVA. The SVA National Conference will provide student veterans with the resources, support, and advocacy needed to succeed in higher education and following graduation.

**Anticipated number of attendees:** 20

**Students participating in this activity must have paid their current activity fee. NOTE: Student Life no longer gives out "stickers" for the activity fee. Fees must be verified electronically, via the Associated Students website. Who will be verifying this information?**  
  
Lorenzo Harmon

**Cost breakdown:** *(Please be specific and include a separate line item for each expense).*  
  
See Attachment

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**FUNDING CONDITIONS:**

All groups requesting Associated Students funding are hereby notified that the event advisor (or designee) is responsible for processing all requisitions with approved vendors through the Banner system. Associated Students will NOT provide an expense envelope or petty cash for purchases. Although forms must be signed by the Director of Student Life, you (the requestor) are responsible for ensuring that all necessary forms and/or Banner requisitions are processed within the required timeframe.

This form must be completely filled out (requestor should complete all areas in **blue type**) and submitted to the A.S. Secretary at least **6 WEEKS prior to the date of the event/activity** to be considered for funding. This will allow the Associated Students to review the nature of your request, approve the request, complete the process of allocating funds, and allow appropriate time for the event/activity to be advertised (in accordance with the A.S. Publicity Directive). NOTE: If the event requires **Board of Trustees approval** (i.e. payment for speakers, performers, contracts, or out of state travel), clubs must submit the Board item to the Associated Students Secretary by the first of the month PRIOR to the month of travel or event. Other groups must submit board item(s) through their division.

Advisor: SL Please initial to indicate that you have read and understood the A.S. "**Funding Conditions**"

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**INDEPENDENT CONTRACTOR(S):**

Student Veterans of America  
National Conference 2017

Figure 1	Registration Fee	Hotel per Night (fees included)	Parking Fee per Night	Milage Roundtrip	Food (1 Days)	Total Cost
Cost	\$50.00	\$218.00	\$15.00	\$52.90	\$25.00	
3 Days	\$50.00	\$327.00	\$45.00	\$52.90	\$75.00	\$549.90
Figure 2	Registration Fee	Hotel Cost (2 nights)	Parking Fee (3 Days)	Milage Roundtrip	Food (3 days)	Total Cost
Member						
1	\$75.00				\$75.00	
2	\$75.00	\$327.00			\$75.00	
3	\$75.00				\$75.00	
4	\$75.00	\$327.00			\$75.00	
5	\$75.00		\$45.00	\$52.90	\$75.00	
6	\$75.00	\$327.00			\$75.00	
7	\$75.00				\$75.00	
8	\$75.00	\$327.00			\$75.00	
9	\$75.00				\$75.00	
10	\$75.00	\$327.00	\$45.00	\$52.90	\$75.00	
11	\$75.00				\$75.00	
12	\$75.00	\$327.00			\$75.00	
13	\$75.00				\$75.00	
14	\$75.00	327.00			\$75.00	
15	\$75.00		\$45.00	\$52.90	\$75.00	
16	\$75.00	327.00			\$75.00	
17	\$75.00				\$75.00	
18	\$75.00	327.00			\$75.00	
19	\$75.00				\$75.00	
20	\$75.00	327.00	\$45.00	\$52.90	\$75.00	
<b>Total</b>	<b>\$1,500.00</b>	<b>\$3,270.00</b>	<b>\$180.00</b>	<b>\$211.60</b>	<b>\$1,500.00</b>	<b>\$6,661.60</b>

Student Veterans of America  
National Conference 2017

Figure 3	Registration Fee	Hotel Cost (2 nights)	Parking Fee (3 days)	Milage Roundtrip	Food (3 days)	
<b>Member</b>	<b>Mt. SAC Vans</b>					
1	\$75.00		\$45.00	\$0.00	\$75.00	
2	\$75.00	\$327.00			\$75.00	
3	\$75.00				\$75.00	
4	\$75.00	\$327.00			\$75.00	
5	\$75.00		\$45.00	\$0.00	\$75.00	
6	\$75.00	\$327.00			\$75.00	
7	\$75.00				\$75.00	
8	\$75.00	\$327.00			\$75.00	
9	\$75.00		\$45.00	\$0.00	\$75.00	
10	\$75.00	\$327.00			\$75.00	
11	\$75.00				\$75.00	
12	\$75.00	\$327.00			\$75.00	
13	\$75.00		\$45.00	\$0.00	\$75.00	
14	\$75.00	327.00			\$75.00	
15	\$75.00				\$75.00	
16	\$75.00	327.00			\$75.00	
17	\$75.00		\$45.00	\$0.00	\$75.00	
18	\$75.00	327.00			\$75.00	
19	\$75.00				\$75.00	
20	\$75.00	327.00			\$75.00	
<b>Total</b>	<b>\$1,500.00</b>	<b>\$3,270.00</b>	<b>\$135.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$6,405.00</b>